

Recruiting for Member of the Board of Directors

Contact Hamilton is Seeking candidates for positions of Director on the Board.

Contact Hamilton Board of Directors is committed to respecting and fostering equity, diversity and inclusion within its leadership and board governance. Our merit-based system seeks to ensure that the board has the appropriate balance of skills, experience, and perspectives. Contact Hamilton selection solicits a range of perspectives and views and is free of conscious or unconscious bias and discrimination

Role

Directors serve for a maximum of two consecutive three-year terms as part of an approximately 14-member board. Directors are expected to attend monthly meetings held on the 4th Thursday of each month (evenings, at least 3 hours in length + preparation time ~5-8 hours), except for July, August and December. Directors are asked to serve on at least one Committee of the Board during their term – Committee meeting schedules vary, but usually meet once per month (time commitment ~2-5 hours/month). Directors serve without remuneration, but expenses may be reimbursed. While board business is conducted in English, applications from Francophones are highly encouraged. Board responsibilities include, but are not limited to, establishing and monitoring the vision and mission of the organization as well as the strategic planning process. Directors are expected to contribute in a meaningful way to Board discussions and activities.

This position requires completion of reference checks, including a Criminal Record Check, and eligibility to serve on a charitable board.

About You

Contact Hamilton is seeking candidates who have board experience, especially in a charitable or non-profit organization, and a proven track record of professional expertise. *The board is prioritizing residents of Six Nations of the Grand River, Mississauga of the Credit First Nation, Haldimand and Norfolk, as well as*

Francophones. The board is seeking candidates that represent diverse backgrounds, including those who are Black, Indigenous, or persons of colour, have a disability, or individuals who are members of the LGBTQ2S+ community.

Process

Candidates will be reviewed by the Recruitment & Retention Committee and, if chosen, will be interviewed by members of the committee. Candidates who have demonstrated a successful interview will be presented to the Board, and then the general membership at the Annual General Meeting, to stand for election on September, 28th 2023.

About Contact Hamilton

Contact Hamilton for Children and Developmental Services administers three programs. Those programs include Children and Youth Services, Developmental Services Ontario Hamilton Niagara Region (DSO HNR) and Passport Funding Program, Hamilton-Niagara.

Our [Children and Youth Services program](#) helps children, youth and their caregivers by connecting to the mental health, FASD and/or developmental services that they need (Access program). We help children and youth aged birth to school who have multiple and complex needs and their caregivers, coordinate their multiple services (Coordinated Service Planning). We help families of children and youth with FASD or possible FASD access services in the community. We work closely with the Hamilton FASD collaborative and help families get connected to the services they provide.

Our [DSO HNR](#) program helps people aged 16+ years with a developmental disability looking for adult developmental services. We confirm a person's eligibility for adult developmental services that are funded by the Ministry of Children, Community and Social Services. We help eligible people apply for adult developmental services by completing the provincial development services application. For people aged 18+ years, we make referrals to adult developmental services.

Our [Passport Funding Program](#) provides funding to adults with a confirmed developmental disability for community participation supports, respite and skill development referrals come through the DSO.

To this end, Contact Hamilton's central **I.D.E.A.** is:

Integrity

Contact Hamilton board, staff and volunteers will be trustworthy, honest, responsible and will treat people with dignity and respect.

Diversity

Contact Hamilton board, staff and volunteers will be inclusive, fair, equitable, welcoming and provide a safe place to request and receive service.

Empathy

Contact Hamilton board, staff and volunteers will act with compassion, patience and will provide support and guidance.

Accountability

Contact Hamilton board, staff and volunteers will be transparent, responsive and strive for service excellence.

To find out more about the Board of Directors, visit the Contact Hamilton website's page dedicated to the Board: <https://contacthamilton.ca/>.

To submit an application, please go to our [website](#) to download an application form. Or [click here](#) to access the application form directly.

If you have questions about the application process, please e-mail dayna.setzkorn@contacthamilton.ca.